**HCHRA Board Meeting Minutes**

Tuesday November 10th 2020

3:30-5PM

virtual

**In Attendance:**

Candie Delp, Amy Felton, Alex Fuller, Kathleen O’Toole-Gilles, Lisa Lowe, Joe Pulichene, Barbara Koziol, Jessica Junker, Ali Kelkenberg

**Absent:**

Mark Hoblitzell; Karyne Spadi, Jackie Huffman, Brenda Perez,

1. **President’s Update**: (Candie Delp)
   1. Guests joining us this meeting! Joe Pulichene may be interested in joining HCHRA Board, Barbara Koziol is taking over as President of ElevateHR.
   2. 2021 HCHRA Board Commitment- Lisa Lowe will be stepping down from her role. If anyone is not interested in staying in 2021 please let Candie know.
   3. VLBM- November 17th is virtual. All Board Members are able to attend. It is FREE! Credits available! Link for registering <https://conferences.shrm.org/VLBM>
   4. Continue to use Basecamp. Let Candie know if any issues.
2. **Financial Update:** (Kathleen O’Toole-Gilles)
   1. US Bank Balance $8,367.95
   2. Kathleen working on access to US Bank Portal
   3. Paypal Balance $200 transferring $62.20 to US Bank today
   4. Holiday Gift for Members will be a stainless straw set and a ”Have one on us” gift certificate, which will be mailed out to Members. Kathleen can help with the gift cards and Amy can help with mailings. Use Copy Copy for help with cards.
3. **Membership Update: (**Amy Felton)
4. 51 active members
5. Not a lot of memberships expiring or renewing currently.
6. **Program Update: (**Jackie Huffman)
7. Upcoming Programs:
   1. November 18th VVP Business Insight: Customer Service in a Pandemic
   2. November 19th Community Consciousness: Diving Into Behavioral Health Equity
   3. December 9th- Feedback for Growth with Amy Arthur Packer
   4. December 17th Virtual HR Happy Hour
8. Brenda will send an email with upcoming events
9. Elevate HR – Barbara and Jessica will work with Jackie to share information on events. Would be great to post those out to both groups. They will work with Brenda on advertising this come January.
10. **Certification Update:** (Lisa Lowe)
11. November 19th Community Consciousness: Diving Into Behavioral Health Equity- this was returned from HRCI. Lisa needs to get back to them and tie into HR more to get the certification credits. This is in progress.
12. Provider Accounts- SHRM renewed through Dec 31st of 2021, HRCI renewal required some documentation and is being worked on.
13. CO SHRM meeting is coming up in December. Lisa is hoping that if someone is interested in the Certification Director position, that they could attend this meeting as well.
14. Lisa will connect with Joe P. on the position for Certification and go over job details
15. **Workforce Readiness Update:** (Mark Hoblitzell)

No Updates

1. **Legislative Affairs Update:** (Karyne Spadi)

No Updates

**SHRM Foundation and Diversity Update: (Alex Fuller)**

1. Foundation meeting is tomorrow. Alex will send out any updates after that meeting
2. Next DEI meeting is coming up on November 19th around Behavioral Health
3. Next year we will not be doing the webinar series again and will be doing a larger event. Trying to think about what we can focus on for upcoming year.
4. **Other Topics for Discussions:**
5. Should we have a December board meeting? Traditionally, we have skipped this meeting given that December is a busy month. We will just do the virtual happy hour.
6. Ali Kelkenberg will work with Jackie to plan the Virtual Holiday Party Happy Hour