Meeting Location: Colorado Mountain College

Meeting Purpose: Monthly BOD Meeting

Date: August 24, 2016

Present: Jeniffer Murray, Michelle Lovins, Linda Giordano (via phone), Mellanee Montgomery, Candie Delp, Karyne Spadi

* **Presidents Update (Michelle)**
* Michelle announced that Candie Delp will assume the role of SHRM Foundation Chair.
* August 12th Program Recap:
  + Cork pull earned $170 for the SHRM Foundation.
* D&O Insurance will be effective September 1, 2016, with a total annual premium of $606 to be paid in one lump sum payment.
* Michelle reminded everyone to log out of Dropbox, PayPal, LinkedIn, and US Bank when accessing these sights on behalf of HCHRA.
* SHRM Southwest Central created T-shirts for the upcoming SHRM conference for purchase. If you are interested in purchasing contact Michelle, email to be sent out as well.
* **Financial Updates (Amy)**
* We currently still have two unpaid invoices from the Westin from the March program and one outstanding membership payment from a Yampa HR contact in Steamboat. Linda to handle contacting the managers to pay the program payments that are outstanding from East West resorts. Michelle will contact the pending member in Steamboat and membership will be cancelled if not paid by September 8th.
* Amy is still researching a mobile card reader and hopes to have an update by next month.
* PayPay balance is $233.68 and USBank $3,160.50 as of the date of this meeting. We are still waiting for detailed invoice from the Westin from the COSHRM event which will change this balance once received and paid.
* **Membership Updates (Karyne, via email)**
* We currently have 77 active members, 53 (69%) are SHRM, this does not include 5 pending of which 3 are SHRM members.
* A Kindle Fire will be raffled off for all those that renew by September 30th.
* Topic of providing name tags for members was discussed again as well as a new member gift bag with some logo items.
* **Program Updates (Linda)**
* Upcoming Programs:
  + Some members were charged for recent Webinars. Linda will be following up with Amy to determine best process for identifying our members so they are not charged for viewing Webinars we are sponsoring.
  + September – Barb Waters, Interviewing is Like Dating.
  + October – Safety Program Active Shooters in the Workplace/Risk Management and State of Colorado Cost Containment Certification for Workers Comp.
  + November – Will utilize Webinar for this month’s program
  + December – Holiday mixer date was set for December 1st ETown from 4 pm – 6 pm.
  + January – Possible workplace violence topic
  + February – I9 Seminar
  + March – Possible program with Mark Ferrin
  + Agreed that all future programs will be non-refundable.
* **Certification Update**
* SHRM Boot Camp –Classes will begin on September 15th and run for 6 weeks.
* **College Relations – (Mellanee)**
* Mellanee was contacted by BMHS regarding participating in their Jr Achievement program for students. Those interested would commit to providing 6 sessions of career guidance programs to the students. She advised BMHS we would send out the notice to our membership.
* Reminded everyone of the Workforce Centers Job Fair on November 3rd.

Meeting Adjourned 5:00 pm