Meeting Location: Colorado Mountain College

Meeting Purpose: Monthly BOD Meeting

Date: March 16, 2016

Present: Jeniffer Murray, Michelle Lovins, Amy Boggs, Karyne Spadi, Linda Giordano, Cherie Chavis, Barb Waters, Angelo Fernandez, Maria Civera, Mallanee Montgomery

1. **Welcome & Intro (Michelle)**

* Welcomed Maria Civera to the BOD as Legislative & Diversity Director.
* Reminded everyone to put the CLA call schedule on their calendars and to call in to as many as possible as our chapter receives credit for each call attended.
* Reminded everyone of Volunteers Leader Summit on April 14th and 15th. Michelle will be receiving our Bright Ideas Award and speaking about our greatest accomplishments.
* Will reach out to Ali Kelkenburg to see if she has an interest in communications position.

1. **Financial Updates (Amy)**

* Tax filing is in final stages with the accountant. Fee will be $400 to catch us up, including 2015 filing.
* Still have a good balance in the bank with $3,800.
* Still following up on unpaid invoices – finding names and knowing what to invoice.
* Working on creating a budget and P&L to track expenses. This should go back to 2015 so some history is recorded and available.

1. **Membership Updates (Karyne)**

* There are SHRM members percentage is still 66%.
* Continuing to send reminders in advance to those who are close to expiring. Karyne to send list of names from VVMC to Cherie to follow up on.
* Attended a conference call with CO Spring SHRM chapter to discuss ways to recruit new members. They will present on this at Leadership Conference.
* The topic of name tags was discussed again. No agreement or resolution on whether or not they should be provided/created.
* Discussed whether or not we should extend a similar discount for memberships for those that are members of VVP, or the like. Since discount is extended to SHRM members. It was agreed this was a good idea to encourage membership.

1. **Program Updates (Linda)**

* Upcoming Programs:
  + June – Angelo to present and choose topic.
  + April – Peter Rudy to present on either EEOC or Employee Violence. Will inquire with Peter if he can do EEOC in April and Employee Violence in July.
  + COSHRM will meet here again on April 12th. Health Links interested in being included.
  + September - Barb Waters to present “Tackling Turnover”
  + Jeff Murray is interested in hosting a program on 401k compliance. Linda will look at another benefits topic to possibly combine with this one. Agreed that Jeff’s topic would be beneficial so long as it was not presented as a sales pitch.
  + Angelo suggested using PechaKucha format for presenting some programs with 10 \* 10 format. Possible good idea for our August program following the COSHRM meeting.

1. **Certification Update – (Cherie)**

* Day at the Capitol was successful and included seven people from our area.
* One of the legislatures from Denver will be in Eagle to conduct a Town Hall. Cherie will send out information to BOD on this event.
* SHRM Boot Camp – An instructor’s kit must be purchased as part of the kit with training materials. It was discussed, and tentatively agreed that the cost of the Boot Camp would be $800, including materials. Cherie and Karyne to connect to determine count, location, dates, email on interest.

1. **College Relations – (Barb)**

* Expressed that CMC is asking about what benefit is provided to CMC from HCHRA. As discussed previously, HCHRA has offered to provide career links services and career coaching to students.
* Created LinkedIn page for HCHRA. Sent invite to BOD to join and review and critique page and provide Barb with feedback.

1. **Workforce Readiness – (Mellanee)**

* The next speaker for Avon Library programs is Becky from Vail Resorts.
* Barb will present on navigating seasonal employment the following month.

1. **Other Discussion (Angelo)**

* Angelo distributed some information on NCDA Career Development Facilitators Training (CDF). He asked that everyone review the information for discussion at our next meeting.
* He will also be conducting Crucial Conversations training on May 20th, 27th, June 3, 10 from 8:30 – 12:30 pm.

Meeting Adjourned 5:00 pm